

國立中興大學學生銷過實施要點

NCHU Guidelines for Student Demerit Removal

93 年6 月17 日學生事務會議通過

Approved by the Student Affairs Council on June 17, 2004

108 年5 月3 日學生事務會議修正(全份條文)

Amended and approved (all articles) by the Student Affairs Council on May 3, 2019

113年11月29日學生事務會議修正(第1、3、4、6條)

Amended by the Student Affairs Council on November 29, 2024

一、為發揮教育輔導功能，激勵學生改過向善，依「國立中興大學學生獎懲辦法」第十六條訂定「國立中興大學學生銷過實施要點」（以下簡稱本要點）。

I. To counsel students and inspire positive change through education, the NCHU Guidelines for Student Demerit Removal (hereinafter referred to as Guidelines) are established in accordance with Article 16 of the NCHU Student Rewards and Punishments Regulations.

二、本校學生初次觸犯「國立中興大學學生獎懲辦法」之規定而未達記大過之處分且具悔意者，得申請銷過自新；惟違反性別平等相關案件者須完成性別平等教育委員會決議之處遇措施，始得申請銷過。

II. First-time offenders of the NCHU Student Rewards and Punishments Regulations that are given minor demerits and have demonstrated remorse may apply for demerit or removal. However, those involved in gender equity violations are only eligible for demerit removal upon fulfilling measures decided by the Gender Equity Education Committee.

三、受懲學生得於懲戒處分或申訴決定確定之次日起三十日內，經導師、輔導教官(校安老師)暨系所主管同意後，向生活輔導組提出申請。

III. Students who have received disciplinary actions may apply for the removal of such actions to the Student Life Division within thirty days from the day following the confirmation of the disciplinary decision or appeal, with prior approval from their advisor, department military training instructor (campus security officer), and department supervisor.

四、學生銷過之執行原則為：

IV. Principles governing student demerit removal:

(一)記申誡一次者，服務八小時；申誡二次者，服務十六小時；記小過一次者，服務二十四小時；小過兩次者，服務四十八小時。以上服務以校內服務

為原則亦可分日實施，每日以不超過四小時為原則。

(1) Students shall serve 8 hours for one censure, 16 hours for two censures, 24 hours for one minor demerit, and 48 hours for two minor demerits. The services shall, in principle, be rendered on campus and across multiple days. Students shall not complete more than 4 hours of services per day.

(二) 校內服務由學生事務處生活輔導組協同受懲學生之導師暨輔導教官(校安老師)指定工作及驗收成效。

(2) On-campus services will be appointed and observed by the Student Life Division with assistance from the student's advisor and department military training instructor (campus security officer).

(三) 校內服務範圍：校區環境之整理或其他適當之工作。

(3) Scope of on-campus services: Cleaning campus environments or other appropriate tasks.

(四) 校內服務原則上須於指定工作後二個月內執行完畢，特殊情況者由生活輔導組訂定執行期限，惟須於畢業前完成。

(4) In principle, on-campus service must be completed within two months of being assigned. In special circumstances, the Student Life Division may set a specific deadline for completion, but it must be fulfilled before graduation.

五、受懲學生申請銷過自新者，懲戒處分暫停公告。

V. Announcements of penalties will be withheld for students who complete the demerit removal process.

六、受懲學生於服務指定期限截止後，經其所屬系主任、導師暨輔導教官(校安老師)暨系所主管會簽後，送請生活輔導組陳請學生事務長核定之。

VI. Applicants shall obtain signatures from their department head, advisor, department military training instructor (campus security officer), and department supervisor before the service completion deadline. The signed application shall then be submitted to the Student Life Division, which will forward it to the Vice President of Student Affairs for approval.

七、本要點經學生事務會議通過校長核定後發布實施，修正時亦同。

VII. The guidelines herein and future amendments shall be promulgated upon approval from the Students Affairs Council and the NCHU President.