

# 國立中興大學特殊教育推行委員會設置辦法

## Special Education Promotion Committee Setting Regulations of the National Chung Hsing University

中華民國 102 年 9 月 4 日第 380 次行政會議訂定  
Drafted at the 380<sup>th</sup> Administrative Meeting on September 4, 2013  
中華民國 107 年 10 月 3 日第 419 次行政會議修訂  
Revised at the 419<sup>th</sup> Administrative Meeting on October 3, 2018  
中華民國 113 年 6 月 26 日第 464 次行政會議修訂  
Revised at the 464<sup>th</sup> Administrative Meeting on June 26, 2024

第一條 國立中興大學（以下簡稱本校）為推動特殊教育學生之學習及輔導等事宜，並落實各項支持性服務，特依特殊教育法第十五條第二項規定設置特殊教育推行委員會（以下簡稱本委員會）。

Article 1 In order to promote learning, counseling and other matters of special education students and implement various supportive services, the National Chung Hsing University (hereinafter referred to as the University) sets up the Special Education Promotion Committee (hereinafter referred to as the Committee) in accordance with provisions in Paragraph 2, Article 15 of The Special Education Act.

第二條 本委員會任務如下：

- 一、審議特殊教育方案或年度工作計畫。
- 二、審議特殊教育經費編列、運用與執行情形。
- 三、審查特殊個案之個別化支持計畫、交通車或交通補助費及學期最低修課學分數等事宜。
- 四、協助各處室、院、系、所行政分工合作，並整合校內外特殊教育資源。
- 五、協調各系提供身心障礙學生甄試及單獨招生名額。
- 六、督導改善校園無障礙環境及學校無障礙網頁。
- 七、依大專校院特殊教育綜合訪視或評鑑指標，推動學校辦理自我評鑑、定期追蹤及獎懲。
- 八、其他特殊教育相關業務。

Article 2 Tasks of the Committee are as follows:

1. Deliberate special education programs or annual working plans.
2. Deliberate compiling, use and implementation of special education funds.
3. Deliberate individualized support program for special cases, transport vehicles or transportation subsidy and minimum required credits, etc.
4. Assist with administrative division and cooperation of all divisions, offices, colleges, departments and institutes, and integrate internal and external special education resources.
5. Coordinate all departments to provide disabled student screening test and independent enrollment quota.
6. Supervise improvement of campus barrier-free environment and barrier-free school website.
7. Promote the University to conduct self-evaluation, regular tracking and reward and punishment based on comprehensive visiting or appraisal index for special education of Higher Education Institutions.
8. Other affairs related to special education.

第三條 本委員會置委員十三人，由校長指派一級主管一人為召集人，其餘委員由校長就下列人員聘任之：

一、各處室、院、系、所主管代表。

二、教師代表。

三、身心障礙學生代表至少一人。

委員任期一年，依學年制產生，期滿得續聘之。委員於任期中因故出缺無法執行職務或有不適當之行為經校長解聘者，由校長依前項規定遴聘適當人員補足其任期，任一性別委員不得少於委員總數三分之一。

本委員會置執行秘書一人，由校長指派特殊教育專責單位主管兼任之。

Article 3 The Committee consists of 13 members. The President assigns one first-level supervisor as convener, and other members shall be employed by the President among the following personnel:

1. Supervisor representatives of all divisions, offices, colleges, departments and institutes.

2. Teacher representatives.

3. At least one representative of disabled students.

Tenure of members is one year, which is developed based on scholastic year system, and they can be further employed after expiration of his/her tenure. Members who are sacked by the President due to failure to officiate for some reason or have improper behaviors during his/her tenure, the President shall select and appoint appropriate personnel to finish his/her tenure according to the above regulations. Number of members of either gender shall not be less than one third of total number of members.

The Committee has one executive secretary, which shall be appointed by the President or concurrently acted by the supervisor of special education unit.

第四條 本委員會每學期至少召開一次會議，必要時，得召開臨時會，均由召集人擔任主席；召集人不克出席時，由召集人指派委員或由委員互推一人擔任主席。

本委員會之決議，以過半數委員出席，出席委員過半數同意行之。

本委員會必要時，得邀請專家學者或民間團體出席指導，或請相關系、所、學生或家長列席說明。

Article 4 The Committee shall hold at least one meeting per semester. Provisional meeting can be held if necessary. The convener shall serve the Chairman of all meetings; when the convener fails to present, he/she shall assign a member or members shall recommend one member to act as provisional chairman.

Decision shall be made by the Committee when over half of the members attend a meeting and over half of the attended members agree on.

The Committee can invite experts and scholars or civil bodies to attend a meeting and give instructions, or invite relevant departments, institutes, students or parents to sit in on and explain, if necessary.

第五條 本委員會委員之開會及表決，有關利益迴避之規定，適用或準用行政程序法第三十二條及第三十三條之規定。

Article 5 Provisions on recusal due to conflicts of interest in Article 32 and Article 33 of the *Administrative Procedure Act* shall be applied mutatis mutandis to meeting and resolution of the Committee's members.

第六條 本辦法經行政會議通過，陳請校長核定後施行，修正時亦同。

Article 6 The Regulations shall be implemented after being approved at the administrative meeting, and reviewed and approved by President. Any amendments thereafter must be handled in the same manner.