

# 國立中興大學女生宿舍 學年度第一學期更換寢室申請表

編號：\_\_\_\_\_ 申請日期\_\_\_\_\_

申請者				互換者(無互換者免填)			
姓名		學號		姓名		學號	
系所		電話		系所		電話	
原寢號	軒 房 床			原寢號	軒 房 床		
E-mail				E-mail			
申請事項	<input type="checkbox"/> 互換寢室 <input type="checkbox"/> 自行指定至_____						
申請事由	<input type="checkbox"/> 宿舍服務中心安排寢號_____						
	<input type="checkbox"/> 日常生活作息差異 <input type="checkbox"/> 其他_____						
注意事項	1. 申請變更寢室每學期僅以一次為限，依宿舍服務中心公告時間辦理。 2. 資料欄位請由本人親自填寫，請勿代填。 3. 更換寢室需先申請過後，始可開始換寢程序，如未按規定私自互換或更換寢室，則依男女生宿舍公約及違規處理要點處理。						
審核結果	<input type="checkbox"/> 同意 <input type="checkbox"/> 不同意 <input type="checkbox"/> 其他_____；更換後寢室_____						
處理結果	<input type="checkbox"/> 已通知 ( 月 日 ) / <input type="checkbox"/> 確認放棄 ( 月 日 ) 備註： _____ 年 月 日						
確認簽名	申請者：_____ ( 月 日 ) 互換者：_____ ( 月 日 )						

## Application Form for Room Changing in the Female Dormitory in the First Semester of the \_\_\_\_\_ Academic Year

Number : \_\_\_\_\_ Application Date :     /     /     (yyyy/mm/dd)

Applicant A				Applicant B			
Name		Student ID		Name		Student ID	
Department		Phone No.		Department		Phone No.	
Original Building/ Room				Original Building/Room			
E-mail				E-mail			
Application Subjects	<input type="checkbox"/> Room exchange <input type="checkbox"/> Self-designate _____ <input type="checkbox"/> Dormitory service center arranges the room number _____						
Reasons for Application	<input type="checkbox"/> Differences in Daily Routine and Schedules <input type="checkbox"/> Other _____						
Notice	<p>1. Students could claim for room changing once per semester. Please apply during the announcement period at the dormitory service center.</p> <p>2. Applicants for room changing are recommended to find someone to switch with and fill in the application form together. Alternatively, the Service Center will handle the application based on the availability of vacant beds. (Please fill in the information by yourself and do not ask someone else to do it for you) .</p> <p>3. Applicants who claim for room changing should fill out the attached form (Change Room Application Form) and submit a photocopy of their student ID or identity card in person, by fax, by mail, or by email to the Service Center. If you are not submitting the form in person, please call to confirm its arrival.</p> <p>4. After the application is approved, the Service Center will notify the applicant by phone (if the Service Center cannot reach the applicant by phone for three times, a text message will be sent). If the applicant fails to confirm within the specified deadline, the application will be considered invalid, and the applicant's qualification to change rooms will be cancelled.</p> <p>5. Applicants must obtain approval before changing rooms. If someone changes rooms or beds without following the regulations, they will be dealt with according to the dormitory regulations.</p>						
Examination Results	Examination Results <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Others _____						
Final Results	<input type="checkbox"/> Already notified (Date:   /    ) <input type="checkbox"/> System adjustment (Date:   /    ) <input type="checkbox"/> To cancel (Date:   /    ) Note : Signature _____ (yyyy/mm/dd)						