**國立中興大學學生自治團體/社團【綜合申請】資料表**2024.06

**National Chung Hsing University Student Associations【General Application】**

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| **基本資料 Basic information** |
| **申請團體****Association** |  | **申請日期****Application date** | 年 月 日\_\_\_(D)/ \_\_\_(M)/ \_\_\_\_(Y) |
| **申 請 人****Applicant** |  | **聯絡資訊****Contact Information** |  |
| **核定情形 Approval situation** |
| **指導老師****Instructor** | **課外活動組****Extracurricular Activities Division** | **決行****Decision** |
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| **申請資訊 Application information** |
| **□自治團體/社團負責人改選Re-election of the person in charge of the self-governing organization or student association** 負責人由\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學， 更改為\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學，學號：\_\_\_\_\_\_\_\_\_\_\_\_\_ 新任負責人聯絡資訊：手機：\_\_\_\_\_\_\_\_\_\_\_\_\_；E-Mail：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The person in charge is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, to \_\_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_. Contact information of the new person in charge: Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_; E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**（請勾選以下）(Tick the following)****□已確認經費收支公告周知各社員或會員，前任負責人簽名：**\_\_\_\_\_\_\_\_\_\_\_\_\_**The announcement of confirmed fund income and expenditure has been notified to all members, and the signature of the former person in charge: \_\_\_\_\_\_\_\_\_\_\_\_\_****□郵局存簿負責人更改 Change of the person in charge of the post office passbook** 郵局存簿負責人由\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學， 更改為\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學。The person in charge of the post office passbook is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, to \_\_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department.**（請檢附「存簿封面影本」及「社章及私章樣式」，請見附件1）****(Please attach the "copy of the passbook cover" and "the style of the association seal and private seal", please refer to Annex 1)****□申請經費支用Apply for the expenditure of \_\_\_\_\_\_\_\_\_\_\_元 (NT$)**1. 活動名稱Activity name:
2. 活動時間Activity date/time:
3. 活動地點Activity location:
4. 支用眀細Details of income and expenditure:

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| **序號****No.** | **項目****Item** | **單價****Unit price** | **數量****Qty.** | **總計****Total** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

**□更換行政/技藝/義務指導老師 Change of administrative/technical/voluntary instructor** 更換行政/技藝/義務指導老師(請圈選)，自\_\_\_\_\_年\_\_\_\_\_月，由\_\_\_\_\_\_\_\_\_\_\_\_\_老師，更改為\_\_\_\_\_\_\_\_\_\_\_\_\_老師，原因：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_。Replacement of administrative/technical/voluntary instructor. Since year\_\_\_\_/ month\_\_\_\_\_, the instructor is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (instructor name), to \_\_\_\_\_\_\_\_\_\_\_\_\_ (instructor name), Reason: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.（請檢附「[行政、技藝或[義務](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_volunteer.pdf)老師資料](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_data.docx)表」及老師相關證書與證明文件。）（資料表於課外活動組網站，「表格下載」處）(Please attach the “[Administrative/Technical/Voluntary Instructor Data Sheet](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_data.docx)” and relevant certificates and supporting documents of the instructor.) (You can get the information sheets from the "Forms Download" tab on the website of Extracurricular Activities Division)**□其他Others：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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|  **申請郵局存簿負責人更改****Application for change of the person in charge of the post office passbook** | **附件1****Annex 1** |
| **新任存簿保管人****New custodian** | 職稱：Job title | 學號：Student ID | 姓名：Name |
| **新任印章保管人****New seal custodian** | 職稱：Job title | 學號：Student ID | 姓名：Name |
| **存簿封面影本 Copy of the passbook cover** |
| (請放存簿封面影本，須清楚且可識別)(Please keep a copy of the passbook cover, which shall be clear and identifiable) |
| **印鑑樣式 Seal style** |
| **社團印章 Association seal** | **(新任)負責人印章** **(New)Seal of the person in charge** |
| (請蓋章)(Seal) | (請蓋章)(Seal) |

**備註：存簿及印鑑由不同人保管。**

**Remarks: The passbook and seal shall be kept by different persons.**