**國立中興大學學生自治團體/社團【綜合申請】資料表**2024.06

**National Chung Hsing University Student Associations【General Application】**

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| **基本資料 Basic information** | | | | |
| **申請團體**  **Association** |  | **申請日期**  **Application date** | | 年 月 日  \_\_\_(D)/ \_\_\_(M)/ \_\_\_\_(Y) |
| **申 請 人**  **Applicant** |  | **聯絡資訊**  **Contact Information** | |  |
| **核定情形 Approval situation** | | | | |
| **指導老師**  **Instructor** | **課外活動組**  **Extracurricular Activities Division** | | **決行**  **Decision** | |
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| **申請資訊 Application information** | | | | |
| **□自治團體/社團負責人改選Re-election of the person in charge of the self-governing organization or student association**  負責人由\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學，  更改為\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學，學號：\_\_\_\_\_\_\_\_\_\_\_\_\_  新任負責人聯絡資訊：手機：\_\_\_\_\_\_\_\_\_\_\_\_\_；E-Mail：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The person in charge is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, to \_\_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_. Contact information of the new person in charge: Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_;  E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **（請勾選以下）(Tick the following)**  **□已確認經費收支公告周知各社員或會員，前任負責人簽名：**\_\_\_\_\_\_\_\_\_\_\_\_\_  **The announcement of confirmed fund income and expenditure has been notified to all members, and the signature of the former person in charge: \_\_\_\_\_\_\_\_\_\_\_\_\_**  **□郵局存簿負責人更改 Change of the person in charge of the post office passbook**  郵局存簿負責人由\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學，  更改為\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學。  The person in charge of the post office passbook is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, to \_\_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department.  **（請檢附「存簿封面影本」及「社章及私章樣式」，請見附件1）**  **(Please attach the "copy of the passbook cover" and "the style of the association seal and private seal", please refer to Annex 1)**  **□申請經費支用Apply for the expenditure of \_\_\_\_\_\_\_\_\_\_\_元 (NT$)**   1. 活動名稱Activity name: 2. 活動時間Activity date/time: 3. 活動地點Activity location: 4. 支用眀細Details of income and expenditure:  |  |  |  |  |  | | --- | --- | --- | --- | --- | | **序號**  **No.** | **項目**  **Item** | **單價**  **Unit price** | **數量**  **Qty.** | **總計**  **Total** | | 1 |  |  |  |  | | 2 |  |  |  |  | | 3 |  |  |  |  | | 4 |  |  |  |  | | 5 |  |  |  |  |   **□更換行政/技藝/義務指導老師 Change of administrative/technical/voluntary instructor**  更換行政/技藝/義務指導老師(請圈選)，自\_\_\_\_\_年\_\_\_\_\_月，由\_\_\_\_\_\_\_\_\_\_\_\_\_老師，  更改為\_\_\_\_\_\_\_\_\_\_\_\_\_老師，原因：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_。  Replacement of administrative/technical/voluntary instructor. Since year\_\_\_\_/ month\_\_\_\_\_, the instructor is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (instructor name), to \_\_\_\_\_\_\_\_\_\_\_\_\_ (instructor name), Reason: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  （請檢附「[行政、技藝或[義務](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_volunteer.pdf)老師資料](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_data.docx)表」及老師相關證書與證明文件。）（資料表於課外活動組網站，「表格下載」處）  (Please attach the “[Administrative/Technical/Voluntary Instructor Data Sheet](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_data.docx)” and relevant certificates and supporting documents of the instructor.) (You can get the information sheets from the "Forms Download" tab on the website of Extracurricular Activities Division)  **□其他Others：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |
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| **申請郵局存簿負責人更改**  **Application for change of the person in charge of the post office passbook** | | | | | **附件1**  **Annex 1** |
| **新任存簿保管人**  **New custodian** | 職稱：  Job title | 學號：  Student ID | | 姓名：  Name | |
| **新任印章保管人**  **New seal custodian** | 職稱：  Job title | 學號：  Student ID | | 姓名：  Name | |
| **存簿封面影本 Copy of the passbook cover** | | | | | |
| (請放存簿封面影本，須清楚且可識別)  (Please keep a copy of the passbook cover, which shall be clear and identifiable) | | | | | |
| **印鑑樣式 Seal style** | | | | | |
| **社團印章 Association seal** | | | **(新任)負責人印章**  **(New)Seal of the person in charge** | | |
| (請蓋章)  (Seal) | | | (請蓋章)  (Seal) | | |

**備註：存簿及印鑑由不同人保管。**

**Remarks: The passbook and seal shall be kept by different persons.**